**ଓଡ଼ିଶା ବୈଷୟିକ ଓ ଗବେଷଣା** ବିଶ୍ୱବିଦ୍ୟାଳୟ

**Odisha University of Technology and Research**

**Techno Campus, P.O.: Mahalaxmivihar,**

**BHUBANESWAR -751029, INDIA**

***Ref No. 630 /ACD Date:- 06.06.2023***

**NOTICE**

**Attention: 2023-batch passed out students**

**Schedule of Distribution of Certificates/Academic Documents**

The 2023-batch passed out B.Tech., B.Plan and Int. M.Sc. students those who have not received their Provisional Certificates, Final year Grade sheets, Transfer Certificates and Conduct Certificates are hereby advised to report as per following branch wise schedule and collect these certificates.

**Venue: Conference Hall, A-201**

**Branch-wise Schedule for Distribution of Certificates etc.**

|  |  |  |
| --- | --- | --- |
| **Date** | **Time**  | **Branches** |
| 09.06.2023 (Friday) | 10.00AM - 11.30 AM | B.Tech. Textile Engg. and F & AT |
| 11.30AM -1.00 PM | B.Tech . Civil Engg, B.Plan and Int. M.Sc. (Physics & Chemistry ) |
| 2.00 PM - 4.00 PM | B.Tech . Electrical Engg. |
| 10.06.2023 (Saturday) | 10.00AM - 11.30 AM | B.Tech . Mechanical Engg and B.Tech . Biotechnology |
| 11.30AM -1.00 PM | B. Tech . I & EE |
| 2.00 PM - 4.00 PM | B.Tech . CSE and IT |

**N.B:** They have to clear their University dues, if any, including return of Library books, Library Card and Hostel dues as applicable before the above schedule.

If the students are not reporting as per above schedule to receive these certificates for whatsoever reasons, they can authorize their parents only as per following guidelines to receive the certificates on behalf of their wards.

(i) The 2023- passed out students will give an mail at deanacademic@outr.ac.in authorizing his/her parent(s) to receive the Certificates on his/her behalf.

(ii) The parents are requested to bring a photo ID proof like Aadhar card / Voter ID card / Driving Licence to receive those Certificates.

 Sd/-

 **Dean, Academic Affairs**